

Dr. Teri A. Herron

Soprano

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EDUCATION

Indiana University, Bloomington, IN

DM, Voice, December 2007

Dissertation: "A Survey of Late 20th Century Vocal Pedagogy: The Art of Singing in the Age of Self-Help"

Areas of specialization: Voice, Vocal Pedagogy, Vocal Literature, Music History & Literature, Women Composers, College Music Teaching, Computer Music, Opera History, Opera Performance, Musicology, and Song Literature

University of Houston, Houston, TX

MM, Voice, December 1998

Areas of specialization: Voice, Vocal Pedagogy, Opera Performance, and Musicology

Simpson College, Indianola, IA

BM, *magna cum laude*, Vocal Performance, June 1996

Areas of specialization: Voice, Vocal Pedagogy, Vocal Literature, Music History & Literature, Opera Performance, and Music Theory

VOCAL TRAINING

Principle Teachers

2001-2007 **Paul Kiesgen**, Indiana University School of Music

1996-1998 **W. Stephen Smith**, University of Houston

1991-1996 **Maria DiPalma**, Simpson College

Coaches/Conductors/Directors (Selected)

Gary Arvin, Michael Borowitz, Kimberly Jackson Carballo, Diane Coloton, William Farlow, Patrick Hansen, Patricia Havranek, Paula Homer, Robert L. Larsen, James Lesniak, Carol Smith, Dugg McDonough, Dorothy Randall

Master Classes (Selected)

William Bolcom, Horst Günther, Robert L. Larsen, Joan Morris, W. Stephen Smith, Carol Stuart

Languages Studied

French, German, Italian, Latin, Russian, and Spanish

RESEARCH AND TEACHING INTERESTS

Vocal Pedagogy

Lyric Diction

Nineteenth-Century Music

Performer Health Issues

Vocal Literature

Music History

Early Music

Gender & Performance

Opera History

American Music

New Music

Music & Culture

Women Composers

Non-Standard Vocal Literature

Online Course Design

COLLEGE TEACHING EXPERIENCE

Ashford University

Remote Position (2013-Present)

Associate Online Faculty

- Teach undergraduate and graduate online courses in the General Education, Bachelor of Arts in Instructional Design, Master of Arts in Teaching and Learning with Technology programs, and Online Educator Specialization.
- Create faculty expectations in accordance with standards set by the college and program.
- Develop instructor guidance content for each course to assist students with course materials and provide additional learning tools for their use.
- Maintain consistent contact with students, participate in classroom discussion boards, and interact with students in the online environment according to the policies and procedural standards set by the university.
- Provide timely and quality feedback on assessments and aid students in dealing with issues ranging from difficulties with course content and assistance through the university's support services, to time management strategies and use of technological tools for education with an emphasis on students-centered learning.

Delta State University

Cleveland, Mississippi (2008-2012)

Assistant Professor of Music (Voice)

- Designed and taught general education music courses in both face-to-face and online formats including the 2011 Blackboard Exemplary Course Award winning *Music in American Culture* online course.
- Designed and taught major courses including Vocal Pedagogy and German & French Lyric Diction.
- Taught studio voice to undergraduate music majors and non-majors (approximately 9-12 students per semester) culminating in graded performance exams and/or public student solo recitals.
- Conducted weekly vocal performance master classes.
- Assisted voice students in repertoire selection and preparation.
- Assisted with the opera program.
- Participated in recruiting trips and activities.
- Advised undergraduate students and monitored degree progress through graduation.
- Mentored upper division students as they weighed options for graduate school.
- Participated as a faculty mentor in the GST 100 "Emerging Scholars" program for incoming freshman.
- Utilized a variety of instructional and telecommunications technologies through the LMS web interface for all courses.
- Served as an IT liaison conducting faculty training workshops on the use of instructional design methodologies and instructional technologies in day-to-day instruction.
- Served on a variety of departmental and university committees including: Faculty Senate, Online Learning, Library, Writing Across the Curriculum, Gender Studies, and NASM Accreditation.

Simpson College

Indianola, Iowa (1999)

Instructor of Music/Departmental Recruiter (Sabbatical Replacement)

- Designed and taught an Opera History seminar for music majors.
- Taught studio voice to undergraduate music majors and non-majors culminating in graded performance exams and/or public student solo recitals.
- Assisted students in recital repertoire selection and role preparation.
- Conducted weekly performance master classes for voice students.
- Assistant directed the main stage opera production under Dr. Robert L. Larsen.
- Advised students during the registration process.
- Worked comprehensively with all Music Faculty to facilitate coordination of Auditions Weekend for prospective students.
- Acted as the liaison between the Music Department Chairperson/Music Faculty and the Offices of Admissions and Financial Aid.
- Coordinated student staffers to organize informational mailings and phone drives.
- Represented the Simpson Music Department at all official recruitment functions.

Alvin Community College Alvin, Texas (1998)

Adjunct Instructor of Voice

- Taught studio voice to non-major students.
- Selected vocal repertoire, coached foreign language diction, and provided assistance with musicianship skills for each student.

Adjunct Instructor of Music Literature

- Designed and taught a Survey of Music Literature/Music Appreciation course for both major and non-major students.

Simpson College Indianola, Iowa (1993-1996)

Teaching Assistant

- Assisted supervising professor in class preparation for Medieval & Renaissance and 19th & 20th Century music history courses.
- Lead student study sessions, class sessions, and proctored exams.
- Served as a grader for quizzes and major exams.
- Tutored students for core music history and survey courses (Medieval & Renaissance, 17th & 18th Century Music, and 19th & 20th Century Music, Opera History, Survey of Twentieth Century Music, Survey of Music History, and Romanticism in the Arts).
- Assisted supervising professor with Opera Workshop May Term courses providing scheduling, stage management, assistant director, and technical stage support.

OTHER SALARIED TEACHING EXPERIENCE

Private Voice Studio San Diego, CA (2012-Present)

Voice Instructor

- Maintain a private voice studio for members of the community.

Mississippi Summer Arts Institute Cleveland, Mississippi (2009 & 2011)

Instructor of Voice and Dance

- Developed and taught courses in class voice, belly dance, and Latin dance for gifted high school and middle school students.
- Choreographed and directed segments of the final gala performance.

Private Voice Studio Cleveland, Mississippi (2009- 2012)

Voice Instructor

- Maintained a private voice studio for non-music majors from Delta State University and members of the community.

Private Voice Studio Bloomington, Indiana (2000- 2008)

Voice Instructor

- Maintained a private voice studio for members of the community.

John Waldron Arts Center Bloomington, Indiana (2000)

Opera Instructor

- Developed and taught an introductory survey course in opera to adult students from the community.

Instructor

- Taught daily individual voice lessons at this summer festival for gifted high school students.
- Coached diction and interpretation.
- Directed opera scenes.
- Assistant directed and stage managed the final Gala concerts of musical comedy/opera scenes under Dr. Robert L. Larsen.

Master Classes and Guest Artist Teaching

2017	Master Classes & Private Lessons	West Texas A&M University
2015	Master Classes & Private Lessons	West Texas A&M University
2013	Master Classes & Private Lessons	West Texas A&M University
2011	Master Classes & Private Lessons	SCC Art Song Festival
2008	Master Class	Faulkner State Community College

PERFORMANCE EXPERIENCE (Selected)Opera Roles

1998	Mrs. Bassett	<i>Summer & Smoke</i>	Des Moines Metro Opera
1998	Mrs. Gobineau	<i>The Medium</i>	Moore's Opera Center
1997	La Ciesca	<i>Gianni Schicchi</i>	Moore's Opera Center
1997	Lady Billows	<i>Albert Herring</i> (cover performance)	Des Moines Metro Opera
1997	New Prioress	<i>Les Dialogues des Carmélites</i>	Moore's Opera Center
1997	Mama Lucia	<i>Cavalleria Rusticana</i>	Moore's Opera Center
1995	Mother	<i>Amahl & The Night Visitors</i>	Simpson College
1995	Lady Billows	<i>Albert Herring</i>	Simpson College
1994	Ottavia	<i>Coronation of Poppea</i>	Simpson College
1994	Candace Whitcomb	<i>The Village Singer</i>	Simpson College
1993	First Lady	<i>The Magic Flute</i>	Simpson College
1993	Minerva	<i>Orpheus in the Underworld</i>	Simpson College
1992	La Ciesca	<i>Gianni Schicchi</i>	Simpson College
1991	Witch	<i>Hansel & Gretel</i>	Norton Theatre

Oratorio & Concert

2018	Lecture, Composer & Cabaret Concerts	SCC Art Song Festival	Soloist
2017	Standard & Cabaret Concerts	Ann Arbor Song Festival	Soloist
2016	Standard & Cabaret Concerts	Ann Arbor Song Festival	Soloist
2015	Lecture, Composer & Cabaret Concerts	SCC Art Song Festival	Soloist
2013	Lecture & Cabaret Concerts	SCC Art Song Festival	Soloist
2012	Lieder & Cabaret Concerts	Ann Arbor Song Festival	Soloist
2012	Schubert Mass in G, No. 2	Greenwood Chorus	Soloist
2012	“Cultures through Song – A Korean Journey”	Delta State University	Soloist
2011	Lecture & Cabaret Concerts	SCC Art Song Festival	Soloist
2011	DSU Jazz Ensemble Spring Concert	Delta State University	Soloist
2009	G. F. Handel: <i>Messiah</i> (Part I)	Mississippi Chorus	Soloist
2009	W. A. Mozart: Coronation Mass in C Major	Mississippi Chorus	Soloist
2008	DSU Honor Choir Performance	Delta State University	Soloist
2008	DSU Music Faculty in Concert	Faulkner State Comm. College	Soloist
2008	“Seasons of Life & Music”	Indiana University	Soloist
2008	David Ward Steinman’s <i>Songs of the Seasons</i>	Indiana University	Soloist
2008	Living Composer’s Forum with William Bolcom	Indiana University	Soloist

Solo Recitals

2012	Faculty Recital “Works by Barber”	Delta State University
2010	Faculty Recital “Evening of Spanish Song” (with Guest Artist Kimberly Jackson Carballo of IU Bloomington)	Delta State University
2009	Faculty Recital “ <i>Liederabend</i> ” – <i>Frauenliebe und Leben</i> (with DSU faculty tenor Dr. Christopher Meerdink)	Delta State University
2008	Faculty Recital – Mozart, Rachmaninoff, Duparc	Delta State University
2003	Doctoral Recital – Britten, Bolcom, Meyers, Barab	Indiana University
2003	“An Evening of Cabaret”	Meadowood RC
2003	Doctoral Recital – Wagner, Lekberg, Walton	Indiana University
2002	Doctoral Recital – Ravel, Rachmaninoff, Copland	Indiana University
1999	Faculty Recital – Purcell, Marx, Patterson, Britten	Simpson College

Opera/Musical Theatre Scenes

2008	Magda	Menotti: <i>The Consul</i> [Act I, Sc. 1/Act II, Sc. 1-2]	Delta State University
1998	Magda	Menotti: <i>The Consul</i> [Act II, Scene 2]	Des Moines Metro Opera
1998	The Governess	Britten: <i>Turn of the Screw</i> [Act II, Scene 1]	Des Moines Metro Opera
1998	Witch	Sondheim: <i>Into the Woods</i> [Act I, Scene 1]	Des Moines Metro Opera
1997	Magda	Menotti: <i>The Consul</i> [Act I, Scene 2]	Des Moines Metro Opera
1997	Susan B.	Thomson: <i>The Mother of Us All</i> [Act II, Scene 2]	Des Moines Metro Opera

PUBLICATIONS & WORK SAMPLES

[“Maximizing Discussion Engagement and Interaction by Design,”](#) *Proceedings of the Conference on Higher Education Pedagogy*, February 2015.

[“Cultures through Song - A Korean Journey: The Process and Outcome of a Student/Faculty Collaborative Project,”](#) *Proceedings of the International Journal of Arts and Sciences* 7 (2), December 2014.

[“Using Guided Response to Stimulate Student Engagement in the Online Asynchronous Discussion Board,”](#) *Proceedings of the International Journal of Arts and Sciences* 7 (3), December 2014.

[*A Survey of Late 20th Century Vocal Pedagogy: The Art of Singing in the Age of Self-Help*](#), Amazon Kindle Publishing, October 2013.

“Tito Puente” in *Great Lives from History: Latinos*, Salem Press, February 2012.

[*Music in American Culture Course Tour*](#), May 2011.

[*Faculty Interview Project – Dr. Herron’s Interview with Dr. Karen Bell Regarding DSU’s BSIS Degree*](#), April 2011.

“Scriabin, Alexander: Russian classical composer” in *Musicians and Composers of the Twentieth Century*, Salem Press, May 2009.

“Menotti, Gian Carlo: Italian classical composer” in *Musicians and Composers of the Twentieth Century*, Salem Press, May 2009.

[*Music in American Culture Podcast: Indigenous Music in Early America*](#), February 2009.

CURRENT RESEARCH PROJECTS

Creation of a book, *Korean Art Song for Western Singers*, including transliteration of the Korean language into IPA, diction provided by native speakers, historical and cultural context for each song, and information on composers and poets. Project is being completed in collaboration with Dr. Jung-Won Shin of Delta State University. (In progress – expected publication 2019)

Designing and developing an Open Educational Resources repository of quality performances of public domain music for use in music courses. (In progress – expected launch 2018)

CONFERENCE & SEMINAR PRESENTATIONS

“The Cohort Design Process: The Power of the Relational Approach to Instructional Design for Online Courses,” CIDER Conference on Higher Education Pedagogy, Virginia Tech, Blacksburg, VA, February 2017.

“Curating Resources for Student Agency in the Online Music Curriculum: Strategic Design to Create Profound Change,” College Music Society Technology Pre-Conference, Santa Fe, NM, October 2016.

“Creating Cultural Understanding: Designing Unique Experiences that Bridge the Culture Gap,” Hawaii International Conference on Arts and Humanities, Honolulu, HI, January 2016.

“Applying Principles of Worked Examples within the AU Classroom,” Ashford University Teaching and Learning Conference, San Diego, CA, November 2015.

“Korean Art Songs,” Song Collaborators’ Consortia Art Song Festival, Canyon, TX, March 2015.

“Maximizing Discussion Engagement and Interaction by Design,” CIDER Conference on Higher Education Pedagogy, Virginia Tech, Blacksburg, VA, February 2015.

“Cultures Through Song: A Korean Journey,” IJAS Boston International Conference for Academic Disciplines, Boston, MA, May 2014.

“Using Guided Response to Stimulate Student Engagement in the Online Asynchronous Discussion Board” [Poster], IJAS Boston International Conference for Academic Disciplines, Boston, MA, May 2014.

“Using Guided Response to Stimulate Student Engagement in the Online Asynchronous Discussion Board” [Poster], CIDER Conference on Higher Education Pedagogy, Virginia Tech, Blacksburg, VA, February 2014.

“Jugendstil: The Influence of Function and Decoration in the Lieder of Strauss and Marx,” Song Collaborators’ Consortia Art Song Festival, Canyon, TX, October 2013.

“Developing Robust Online Music Courses for Free: Leveraging Open Source Software in Your Course Design and Distance Learning Packages” [Electronic Poster], College Music Society Technology Pre-Conference, University of San Diego, San Diego, CA, November 2012.

“Searching for the ‘Feminine’ Voice in the Art Song Canon,” Song Collaborators’ Consortia Art Song Festival, Canyon, TX, March 2012.

“Incorporating Technology into Your Teaching: Going From Zero to an Online Presence One Step at a Time,” OIT/DSU New Faculty Seminar, Delta State University, Cleveland, MS, October 2011.

“Exemplary Course Winners Share Their Lessons Learned,” BbWorld Conference, Las Vegas, NV, July 2011.

“The Blackboard Exemplary Course Award: How to Make Your Course a Winner,” OIT/DSU Faculty Brownbag, Delta State University, Cleveland, MS, April 2011.

“Strategies for Effective Online Course Development in Music,” OIT/DSU Faculty Seminar, Delta State University, Cleveland, MS, October 2010.

“Music to Our Ears: Teaching with Technology and New Media,” OIT/DSU Joint Faculty Instructional Technology Symposium, Delta State University, Cleveland, MS, April 2010.

“The Importance of Pedagogy,” The 31st Southern Chapter Conference of the College Music Society, New Orleans, LA, February 2010.

“Tango: Stereotypical Expressions of the Popular Within the Art Music Canon,” The 7th Annual International Conference on Arts and Humanities, Honolulu, HI, January 2009.

“Jugendstil: The Influence of Function and Decoration in Lieder” [Poster], Music, Language, & the Mind, Tufts University, Medford, MA, July 2008.

“The Art of Singing in the Age of Self-Help,” The 4th Annual New Voice Educators Symposium, Indiana University, Bloomington, IN, February 2008.

“Songs of the Courtesans: The Social and Musical Impact of Professional Women Musicians in 16th and 17th Century Venice,” The 1st Annual Southeast Indiana Humanities Conference, IU Southeast, New Albany, IN, March 2007.

“The Inherent Difficulties in the Taxonomy of Heavier Female Voices and the Dangers of Misclassification,” The 3rd Annual New Voice Educators Symposium, Indiana University, Bloomington, IN, January 2007.

“The Adoration of the Muse: The Pitfalls of Gender Stereotypes in Music Criticism,” The 4th Annual International Conference on Arts and Humanities, Honolulu, HI, January 2006.

“The Fat Lady Doesn’t Live Here Anymore: The Effects of Fitness & Rapid Weight Loss on Vocal Production,” The 1st Annual New Voice Educators Symposium, Indiana University, Bloomington, IN, January 2005.

“Writing an American Opera: A Comparison of the Development and Reception of Gershwin’s *Porgy & Bess* and Copland’s *The Tender Land*,” The 2nd Annual International Conference on Arts and Humanities, Honolulu, HI, January 2004.

GUEST LECTURES & PUBLIC TALKS

“Faculty Panel Discussion: Physical Conditioning, Injury Prevention, Vocal Hygiene, Emotional Balance, Substance/Technology Abuse, and Lifestyle,” DSU Music Department “Well”-Rounded Musician Panel Presentation, Delta State University, Cleveland, MS, January 2012.

“Nutrition, Fitness, and Stress Management Strategies for the Active Artist,” DSU Music Department “Well”-Rounded Musician Panel Presentation, Delta State University, Cleveland, MS, January 2012.

“Nutrition, Fitness, and Stress Management Strategies for the Active Artist-Teacher,” Guest Lecture for CUR 490 Instrumental Music Methods, Delta State University, Cleveland, MS, October 2011.

“But You’re a Guy Too!!!: Issues of Gender and Sexuality Stereotyping in the World of Male Belly Dancers,” Gender Studies Group Brownbag Series, Delta State University, Cleveland, MS, October 2011.

“How To Get Free Music!: The library as the musician’s best friend,” DSU Music Department Presentation, Delta State University, Cleveland, MS, September 2011.

“But You’re a Guy!!!: Issues of Gender and Sexuality Stereotyping in the World of Male Hula Dancers,” Gender Studies Group Brownbag Series, Delta State University, Cleveland, MS, April 2011.

“Music in American Culture: The Manufacture of Folk Music in the United States,” Guest Lecture, Indiana University-Purdue University, Indianapolis, IN, July 2009.

“How Do I Survive This Boring Gen Ed Class?: Strategies for Success in Classes You May Not Want To Take,” Academic Success Workshop, Guest Lecture Presentation, Delta State University, Cleveland, MS, March 2009.

“The Adoration of the Muse: The Pitfalls of Gender Stereotypes in Music Criticism,” Gender Studies Group Brownbag Series, Delta State University, Cleveland, MS, February 2009.

“Beginning and End, Student and Master, Words and Music: The Partnership of Boito & Verdi,” First Tuesday Program, Delta State University, Cleveland, MS, November 2008.

ACADEMIC SERVICE

- Member, Ashford University Library Committee, January 2015 to the present
- Member, Ashford University Writing across the Curriculum Committee, January 2014 to August 2015
- Member, Delta State University, Music Dept. NASM Self-Study Committee, January 2012 to May 2012
- Proxy, Delta State University Faculty Senate, August 2011 to May 2012
- Chair, Delta State University Gender Studies Group, August 2011 to May 2012
- Webmaster, Delta State University Gender Studies Group, August 2010 to May 2012
- Member, Delta State University Gender Studies Group, August 2009 to May 2011
- Instructional Technology Liaison, Delta State University College of Arts & Sciences, August 2009 to May 2012
- Member, Delta State University Library Committee, August 2008 to May 2012
- Member, Delta State University Online Course Evaluation Taskforce, August 2010 to May 2011
- Member, Delta State University Special Programs Committee, August 2011 to May 2012
- Member, Delta State University Teaching Excellence Committee, August 2008 to May 2010
- Member, Delta State University, Music Dept. Alumni Relations Committee, August 2008 to May 2012
- Chair, Delta State University, Music Dept. Library Committee, August 2009 to May 2012
- Member, Delta State University, Music Dept. Library Committee, August 2008 to May 2009

PROFESSIONAL SERVICE

- Member, American Association of University Women, January 2012 to the present
- Member, American Musicological Society, January 2007 to the present
- Member, College Music Society, January 1999 to the present
- Member, The eLearning Guild, August 2008 to the present
- Member, Mississippi Co-Opera for Education Committee, August 2010 to August 2012
- Mu Phi Epsilon International Music Honorary, Fall 1992 to the present
- Music Teachers National Association, January 2007 to the present
- National Association for Music Education, January 2007 to the present

- Member, National Association of Teachers of Singing, August 2001 to the present
 - Member, San Diego NATS Chapter, January 2013 to the present
 - President, San Diego NATS Chapter Board, August 2015 to May 2017
 - State Auditions Chair, Mississippi State NATS Chapter, August 2009 to August 2012
 - Treasurer (Founding Officer), IU Student NATS Chapter, August 2003 to May 2007
- Member, National Opera Association, January 2014 to the present
- Member, Omicron Delta Kappa, May 1995 to the present
- Member, Pi Kappa Lambda, April 2010 to the present
- Board Member, Song Collaborators Consortia, August 2011 to the present

AWARDS & GRANTS (Selected)

- Kent & Janice Wyatt Faculty Development Grant, Delta State University, Cleveland MS, Spring 2012.
- Faculty Research Grant, Delta State University, Cleveland MS, Spring 2012.
- Blackboard Exemplary Course Award, Blackboard Catalyst Awards: BbWorld Conference, July 2011.
- Kent & Janice Wyatt Faculty Development Grant, Delta State University, Cleveland MS, Spring 2011
- Faculty Research Grant – Delta State University, Cleveland MS, Spring 2011.
- Delta State University OIT-ELN Instructional Technology Challenge Grant – Delta State University, Cleveland MS, Fall 2011.
- Kent & Janice Wyatt Faculty Development Grant, Delta State University, Cleveland MS, Spring 2010.
- Faculty Research Grant – Delta State University, Cleveland MS, Spring 2010.
- Kent & Janice Wyatt Faculty Development Grant, Delta State University, Cleveland MS, Spring 2009.
- Faculty Research Grant, Delta State University, Cleveland MS, Spring 2009.
- Latin American Music Center’s Embassy of Spain 10th Annual Music Competition, Indiana University, Bloomington IN, Spring 2007.
- Susan Cartland-Bode Award, Indiana University, Bloomington, IN, August 2001 to May 2005.
- Hirsch Memorial Award, University of Houston, Houston TX, August 1996 to December 1998.
- Barrows Award for Outstanding Work in Music History, Simpson College, Indianola IA, May 1995.
- Lauritz Melchior Memorial Award, Dana College, Dana NE, Spring 1991.

ADDITIONAL MUSIC SKILLS, INTERESTS & EXPERIENCE

Jazz soloist

Church soloist

Opera/Theatre technical work

- Opera Direction and Assistant Direction
- Choreographer
- Costuming

- Makeup & Hair
- Props & Set Construction
- Stage Management

Dance instructor

- Ballroom Standard
- Latin Standard
- Belly Dance [Styles included: Cabaret, Orientale, Raqs sharqi, American Tribal Style®, Tribal Fusion]

OTHER SALARIED ACADEMIC WORK EXPERIENCE

Quality Matter Program

Remote (2017-Present)

Quality Matters Program Reviewer

- Act as a reviewer and for Quality Matters (QM) reviews of online programs through the four QM online program review tracks.
- Provide substantive feedback and recommendations in a collegial review process working with other reviewers from across the country to help enable measurable iterations of programs and provide recognition to exemplary online programs.

Manager of Instructional Design Special Projects

- Manage the design and development of cutting edge technology-enhanced online course and program projects in our Design and Innovation project stream
- Work with stakeholders to set and manage schedules for development projects.
- Collaborate with colleagues across all departments to develop engaging and innovative online curricula for diverse student populations.
- Provide support and direct in the areas of course design, e-pedagogy, learning management systems, and new media production/post-production.
- Work with the administration and other teams to develop procedures and implementation guidelines for course development and development tools.
- Collaborate with the Manager, Accessible Design & Technology to create guidance for faculty and other departments to ensure courses meet accessibility standards and requirements.
- Identify third part resources with whom to work on designs to see them come to life.
- Leverage available in-house and third party resources and partnerships to develop new instructional technology elements.

Quality Matters Master Reviewer

- Staff and lead review teams.
- Coordinate review team efforts before, during, and after the review.
- Guide review teams ensuring reviews are completed on time, conducted according to the principles of QM, and directed by QM rubric standards and annotations.
- Provide guidance to review teams throughout the process ensuring effective recommendations are provided to Faculty Developers.
- Represent QM's principles and policies on the review and, as QM's primary point of contact, keep QM informed as appropriate as reviews progress.
- Ensure all administrative documents are completed and submitted as appropriate, ensure intellectual property and privacy rights are respected during the review process.
- Communicate with the Course Representative, Peer Reviewers, QM Coordinator and QM Staff, as appropriate.

Manager of Instructional Design

- Led the hiring of new team members, creating and managing hiring committees.
- Managed the instructional design and educational technology teams.
- Planned, designed, and developed technology-enhanced online programs and courses as well as other teaching, learning, and training projects for Bridgepoint Education.
- Managed schedules and personnel for all projects.
- Served as the departmental liaison for both external WASC reviews and internal program reviews.
- Collaborated with colleagues including information technologists, educational technology designers, remote and onsite faculty subject matter experts, program chairs, and deans to develop engaging online curricula for diverse student populations.
- Mentored new instructional designers in best practices-based development strategies.
- Provided support in the areas of course design, e-pedagogy, learning management systems, and new media production/post-production.
- Worked with the administration and other teams to develop procedures and implementation guidelines for course development and development tools.
- Leveraged available in-house and third party resources and partnerships to develop new instructional technology elements. (A complete list of courses and programs developed is available on request.)

Quality Matters Peer Reviewer

- Act as a peer reviewer and subject matter expert for Quality Matters (QM) reviews of online courses through the QM program.
- Provide substantive feedback and recommendations in a collegial review process working with other reviewers from across the country.
- Complete reviews within set timelines working both collaboratively and independently to complete assignments.

Senior Instructional Designer

- Led the planning, design, development, and support of technology-enhanced programs and courses as well as other teaching, learning, and training projects for Ashford University.
- Managed the design and development process for all assigned projects.
- Collaborated with remote and onsite faculty subject matter experts, program chairs, and deans to develop engaging online curricula for the diverse student population.
- Mentored new instructional designers in best practices based development strategies.
- Provided support in the areas of course design, e-pedagogy, course management systems, and new media production/post-production.
- Served as the course liaison for both external WASC reviews and internal program reviews.
- Worked with direct supervisor to develop procedures and implementation guidelines for course development and development tools.
- Worked with available in-house groups to develop instructional technology elements.
- Created and managed the Development Resource Site and Curriculum Development Orientation course for faculty in collaboration with the instructional design team.
- Collaboratively planned and managed improved course development tools and processes, and online curricula and program templates.
- Served on a variety of hiring and other committees.
- Regularly contributed to the Dangerous Designers webinar series for faculty development.
- Acted as the point of contact and representative for online QM course reviews.

Senior Instructional Designer

- Created scripts for Labyrinth Learning's training programs videos for Windows 8 and Microsoft 13 to accompany Labyrinth Learning textbook manuscripts.
- Acted as the technical editor for scripts produced by other script writers to ensure the quality of the work and verify the reliability of the information presented.
- Utilized technological interfaces including shared documents via Google Drive, accessing a server via a VPN client for the download of assignments and the upload of completed work, the use of a virtual machine to house an upgraded operating system, and a variety of other web-based and telecommunications technologies.

Reserves Coordinator/Circulation Supervisor

- Coordinated with Jacobs School of Music faculty regarding the courses for each term.
- Acted as a liaison between the Jacobs School of Music Faculty and the Variations2 Digital Library Project.
- Processed all course reserve materials (electronic and hard copy) for each academic session.
- Created and maintained the online Course Reserves webpage for each semester's reserves requirements.

- Maintained the online Course Reserve Archive.
- Supervised 35-40 student circulation workers each session.
- Served on a number of committees, including the hiring committees for the Collection Development Librarian, the Head of the Cook Music Library, and the Bills & Fines and Stacks Coordinators.

Indiana University Jacobs School of Music, Cook Music Library Bloomington, IN (2001-2008)

Assistant Acquisitions Supervisor

- Monitored budgets and accounts.
- Managed correspondence, invoices, and confidential personnel files.
- Provided support for all Staff, Music Library Administrative Committee, and School of Music Advisory Committee meetings.

INSTRUCTIONAL TECHNOLOGY SKILLS (Selected)

Proficient in working with PCs in the Windows environment and familiar with the Mac platform. Comfortable working with various course management systems, browsers, and a wide variety of applications and peripherals. General facility with a variety of products and platforms including:

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| ○ Adobe Connect | ○ Moodle (LMS) |
| ○ Adobe Dreamweaver | ○ Portfolium |
| ○ Adobe Fireworks | ○ Prezi |
| ○ Adobe Flash (for video post-production) | ○ RealizeIt |
| ○ Adobe Illustrator | ○ Respondus |
| ○ Adobe Photoshop | ○ Screencast-o-matic |
| ○ Adobe Professional | ○ Skype |
| ○ Adobe Premier Pro | ○ SMART/Symposiums |
| ○ Articulate Storyline | ○ SmartSparrow |
| ○ Audacity/LAME | ○ Storybird |
| ○ Blackboard CE6 (LMS) | ○ Thinglink |
| ○ Blackboard CourseSites (LMS) | ○ Vegas Movie Studio |
| ○ Camtasia | ○ Wacom Cintiq Tablet (for video production) |
| ○ Canvas (LMS) | ○ Weebly |
| ○ E-College/LearningStudio (LMS) | ○ Wix |
| ○ Flip Video Camera | ○ WordPress |
| ○ GIMP | ○ YouSeeU |
| ○ Google Suite | ○ YouTube (for video editing and production) |
| ○ Jing | ○ Zoom H-2 Digital Audio Recorder |
| ○ Kompozer | |

REFERENCES

Dr. Jung-Won Shin
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